

Guidelines – what’s new and the librarian’s role.

A study day for health librarians on what’s new in supporting the production and management of guidelines for your organisation and how librarians can contribute.

Do you want to make your service indispensable to your organisation - supporting guideline production and management is a good area where libraries can extend their influence and value to their organisations. We are running a study day for Health Librarians on **Tuesday 3rd November 2015** on Guidelines – what’s new and the librarian’s role.

To be held at **The Clinical Education Centre, Glenfield Hospital, Groby Road, Leicester, LE3 9QP.**

Registration from 9.00 onwards

10.00 Welcome Dr Steve Jackson, Chief Medical Information Officer at University Hospitals of Leicester.

10.15 The Nottingham University Hospitals Guidelines App. Dr Adrian Kwa Anaesthetic Fellow in Patient Safety and Project Lead. Nottingham University Hospitals.

11.00 The Royal Marsden Clinical Procedures. Janet Broome, Wiley.

11.15 Break

11.45 Supporting your trust’s guidelines and policies Richard Bridgen, Library and Knowledge Services' Manager Lincoln County Hospital United Lincolnshire Hospitals.

12.30 Using SharePoint 2010 to manage guidelines and policies. Sarah Sutton Clinical Librarian, University Hospitals of Leicester

12.55 Guidelines Clinical Librarian. Louise Hull Clinical Librarian, University Hospitals of Leicester.

1:15 Lunch

2.15 Bedside Clinical Guidelines Partnership. Dr Naveed Mustfa Consultant at University Hospital of North Staffordshire NHS Trust and Bedside Clinical Guidelines Lead.

3.00 Using open access software to manage policies and guidelines. Caroline White and Beth Rawson Library & Knowledge Service, Royal Derby Hospital

3.45 Final comments and farewells.

Health Education East Midlands (HEEM) is kindly sponsoring 6 places on this study day for health library staff, including colleagues from public health departments, working in Derbyshire, Lincolnshire, Leicestershire, Nottinghamshire & Northamptonshire. This means that the full cost of the course will be met by HEEM (excluding travel expenses).

Allocation of the sponsored places will be on a first come first served basis, for one place per organisation. To secure your place, please complete the form below and select the option to apply for a HEEM place.

Please complete the form in block capitals and return with payment to:

The CISS Officers
Glenfield Hospital Library
Education Centre,
Glenfield Hospital,
Groby Road,
Leicester, LE3 9QP

clinicalibrarian@uhl-tr.nhs.uk

0116 250 2309

Name Job Title

Work Location

Preferred Mailing Address

.....

.....

Tel

E-mail Address

I enclose a cheque payable to:UHL NHS Trust for £95.00

Or I would like to apply for a sponsored HEEM place at the study day.

Please delete as appropriate.

Please call 0116 250 2309 if you would like to pay by credit card

Upon receipt of your registration a letter of confirmation and receipt for payment will be sent to you.
This covers lunch and refreshments.

Bookings taken with payment only, provisional places cannot be reserved.

Please make cheques payable to: UHL NHS Trust

Cancellation

All cancellations must be made in writing. In the event of you withdrawing from the course, an administration charge of £20 will be charged up to four weeks prior to the start date of the course. 100% of the total fee will be charged within four weeks prior to the start date of the study day, unless a substitute can be found to fill the vacancy or in exceptional circumstances.