UHL Systematic Review Service Tiers

Tier	Available to	Covers	Acknowledgement	Time spent	Supervisor permission?
Tier 1	UHL staff UHL staff undertaking a course of study University of Leicester students working with UHL staff supervision LPT staff (usually done by non-CLs)	Initial consultation (work through form) plus brief follow ups (questions, guidance): • Process of a systematic review • Review types • Identifying need for review (has it already been published) • Timeline required for a review (how long to allow, top up searches required if results are older than 6 months) • Discussing defining question and inclusion/exclusion criteria • Discuss protocol development • Advice on reporting processes and best practice (e.g. PRISMA etc.) • Basic information on searching strategies & database selection • Discuss software tools for managing references and organising systematic reviews (Refworks, Covidence etc.) • Direct to appropriate training available– systematic review searching, Refworks etc.	None required	Less than 3 hours (includes 1 x consultation)	No

Tier 2	UHL Hospital staff LPT staff (usually done by non-CLs)	• May include Tier 1 plus • Feedback on search strategy • Peer review of search strategy • Develop a Medline search strategy	Acknowledgement	Less than 8 hours	Yes?/No?
Tier 3	UHL Hospital staff LPT staff (usually done by non-CLs)	• May include Tier 1 plus • Design complete search strategy or translate search strategies from an initial strategy • Run search strategy • Manage search results • Download and de-duplicate records to citation management software • Document and report search strategies • Develop PRISMA flow chart • Write search methods part of protocol or review • Participate in editing and reviewing protocol and review (librarians can particularly be helpful with the plain language summary in Cochrane reviews) • Follow process for a top up search if required.	Co-Authorship	Discretionary	Yes

For further information, contact clinicallibrarian@uhl-tr.nhs.uk

Adapted with permission from Kirsty Rickett, Clinical Librarian, Mater Hospital, University of Queensland. https://web.library.uq.edu.au/profile/3020/kirsty-rickett

Last updated 19th August 2022